



# CITY OF MIAMI BEACH

## ANNOUNCEMENT OF UNCLASSIFIED POSITION



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## BICYCLE PROGRAM COORDINATOR

### \$42,300.75 - \$68,318.84 ANNUALLY

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#### NATURE OF WORK

This classification is responsible for planning, developing, and implementing policies, strategies, and controls to ensure an effective city-wide bicycle program. Responsibilities include developing and implementing safety awareness programs; revising and distributing bicycle suitability maps; conducting special project studies related to non-motorized transportation; encouraging the use of bicycles for transportation as well as recreation; and preparing and distributing newsletters and other written information. Some independent judgment is exercised in managing a comprehensive bicycle program. Supervision may be exercised over subordinates who assist in various phases of work. Supervision is received from Transportation Manager who will review work through observations, written reports, and personal conferences for effective management and development of a city-wide bicycle program.

#### MINIMUM REQUIREMENTS

1. Bachelor's degree in Planning, Engineering, Public Administration, Business Administration or related field.
2. Three years of professional transportation planning experience to include one year experience in bicycle facilities planning and bicycle program coordination are required.
3. Must possess a Florida Class "E" Driver's license.

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Send **2** Detailed Resumes  
by close date to:

**NO FAX ACCEPTED**

CITY OF MIAMI BEACH, CITY HALL  
Human Resources Department  
1700 Convention Center Drive  
Miami Beach, FL 33139  
**ATTENTION: BPC-ANN**

CLASS NO: **1553**  
UC NO: **0582UO**